

SAN ANTONIO WATER SYSTEM PURCHASING DEPARTMENT

Issued By: Anthony Rubin
BID NO.: 13-1410

Date Issued: February 13, 2013

FORMAL INVITATION FOR BIDS
ANNUAL CONTRACT FOR SANITARY SEWER CLEANING AND INSPECTION IN
THE EDWARDS AQUIFER RECHARGE ZONE (EARZ)
ADDENDUM NO. 1

Sealed bids addressed to the Purchasing Director, San Antonio Water System, 2800 US Hwy 281 North, Administration Bldg, 5th Floor, P.O. Box 2449, San Antonio, TX 78298-2449 will be received until **3:00 p.m., February 19, 2013** and then publicly opened and read aloud for furnishing materials or services as described received herein below,

The San Antonio Water System Purchasing Department is willing to assist any bidder(s) in the interpretation of bid provisions or explanation of how bid forms are to be completed. Assistance may be received by visiting the Purchasing Office in the SAWS Main Office, 2800 US Hwy 281 North, San Antonio, TX 78212, or by calling (210) 233-3819.

This invitation includes the following:

Invitation for Bids
Terms and Conditions of Invitation for Bids

Specifications and General Requirements
Price Schedule

The undersigned, by his/her signature, represents that he/she is authorized to bind the Bidder to fully comply with the Specifications and General Requirements for the amount(s) shown on the accompanying bid sheet(s). By signing below, Bidder has read the entire document and agreed to the terms therein.

Signer's Name: _____ Firm Name: _____
(Please Print or Type)

Address: _____

Signature of Person Authorized to Sign Bid _____ City, State, Zip Code: _____

Email Address: _____ Telephone No.: _____

Fax No.: _____

Please complete the following:

Prompt Payment Discount: _____% _____days. (If no discount is offered, Net 30 will apply.)

Please check the following blanks which apply to your company:

Ownership of firm (51% or more):

Non-minority Hispanic African-American Other Minority (specify) _____

Female Owned Handicapped Owned Small Business (less than \$1 million annual receipts or 100 employees)

Indicate Status: Partnership Corporation Sole Proprietorship Other (specify) _____

Tax Identification Number: _____

Please make the following changes to subject bid form mailed to you January 29, 2013.

On Page 11 of 66 under **STANDARD REQUIREMENTS**, Item No. 8 should read as follows:

8. Questions must be received by **February 12, 2013 by 3:00 p.m.**

Change the Data Manager requirements in **Section II.1.B.b. on page 13**, and **two places in Tab 4 pages 47 and 48**, to read as follows:

The data manager shall have at least six months of GIS experience managing data for cleaning and inspection work in an ArcGIS environment, including ArcMap version 10. The data manager must also be competent in the use of excel and access computer applications to perform the data management requirements. A resume or list of projects must site previous projects associated with GIS, excel, and access applications along with the type or level of expertise or application performed. The bidder shall demonstrate GIS competency and Micorosoft Access or Excel competency by submitting with the bid the following items:

- A map created with ArcMap printed in color on an 11 x 17 sheet of paper. The following items must be printed on the map: Bidder name and/or logo, title, date of bid opening, scale bar, a SAWS sewer main labeled with the pipe size, at least two SAWS manholes each labeled with the manhole number, and other items at the bidder's discretion to demonstrate competency. The map cannot be photo copied; it must be an original print out.
- A table listing the attributes from the geodatabase provided by SAWS for at least one of the sewer main segments shown on the submitted printed map above.

Change the Vendor Experience in **Section II.1.A. on page 13**, and **in Tab 3 on page 46**, to read as follows:

Vendor Experience. Bidder shall have a minimum of at least five (5) years experience in the process of cleaning, televising, and recording the condition of sanitary sewer system pipes, manholes, and minor structures, including current work. Among the vendor's experience, such work shall have been completed on at least one project involving small mains during the last five (5) years in which the productivity rate for cleaned and inspected mains equaled or exceeded **500,000** linear feet per year, and a combination of projects in which the productivity rate for cleaned and inspected mains equaled or exceeded **750,000** linear feet in one year.

The following is a list of questions asked and the responses to those questions.

Question:

1. Can a sub-contractor be used for the GIS management? Can that contractor/ person work off-site?

Answer: Yes. Yes, if the Vendor can demonstrate that the GIS Data Manager is able to adequately perform the function off site.

Question:

2. We spoke with our insurance agent about the pollution insurance. We currently carry coverage of \$1m per occurrence with \$2m aggregate. He tells us that is standard coverage. Will that be acceptable?

Answer: All of our contracts require coverage of \$2mil per claim/occurrence with \$2mil in the aggregate. This will remain a requirement for this contract.

Question:

3. Will a full time manager be required, or can we use a “working” manager? Can he manage other projects simultaneously?

Answer: The Vendor shall provide the management and supervision necessary to accomplish the work in accordance with the contract requirements. An on-site superintendent, who must meet the minimum qualifications requirements (II.1.B.a) and who must be available to be reached by phone at any time (1000.2.11), is required. This infers that the superintendent must be able to quickly resolve any urgent issue or respond immediately to any incident. The specifications don’t otherwise define the role or responsibility of the superintendent or any other “manager”. However, the roles and responsibilities shall be submitted by the successful Vendor to SAWS for approval in the form of the Safety and Health Program Plan, the Quality Control and Assurance Plan, the Abatement and Remediation Plan, and any other submittal required by the contract.

Clarification:

The GIS geodatabase feature classes refer to the five geographic areas of the EARZ as “zones” whereas the specifications refer to the same five geographic areas as “sub-areas”.

The mains and manholes in “Zone 1” correspond to the mains and manholes in “Sub-Area A”.

The mains and manholes in “Zone 2” correspond to the mains and manholes in “Sub-Area B”.

The mains and manholes in “Zone 3” correspond to the mains and manholes in “Sub-Area C”.

The mains and manholes in “Zone 4” correspond to the mains and manholes in “Sub-Area D”.

The mains and manholes in “Zone 5” correspond to the mains and manholes in “Sub-Area E”.

IT IS NECESSARY TO RETURN THIS ADDENDUM WITH YOUR BID.